

Risk Management

Purpose

This policy outlines our commitment to managing risk effectively and ensuring a safe, supportive, and respectful environment for all volunteers, trustees, beneficiaries, and members of the public. It establishes clear expectations regarding volunteer engagement, safeguarding, and organisational risk management practices.

Scope

This policy applies to:

All volunteers, Trustees

Contractors

Anyone acting on behalf of the organisation

Risk Management Statement

We are committed to identifying, assessing, and managing risks associated with our activities. Risk management is an ongoing process embedded in planning, decision-making and daily operations.

Risk Identification and Assessment

Conduct regular risk assessments for all activities and events.

Identify potential hazards (physical, financial, operational, reputational, and safeguarding).

Evaluate the likelihood and impact of identified risks.

Implement proportionate control measures to reduce risks to an acceptable level.

Health and Safety

Provide a safe working and volunteering environment.

Ensure appropriate supervision and training.

Maintain safe equipment and facilities.

Comply with applicable health and safety legislation.

Ensure emergency procedures are in place and communicated.

Safeguarding

We are committed to protecting children, young people, and vulnerable adults from harm. Where applicable, we will:

Date of last review/update:
August 2026 (v3)

Adhere to NEWT's safeguarding policy.

Maintain clear reporting procedures for concerns or incidents.

Take all allegations or concerns seriously and respond promptly.

Incident Reporting

All accidents, near misses, safeguarding concerns, or other incidents must be reported promptly to a designated responsible person. Incidents will be recorded, reviewed, and used to improve practices and prevent recurrence.